



Arizona Barbering & Cosmetology Board
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<https://bcb.az.gov/> • 480-784-4539

Katie Hobbs
Governor

Frank L. Migali
Executive Director

September 3, 2024

The Honorable Katie Hobbs
Office of the Governor
1700 W. Washington, 9th Floor
Phoenix, AZ 85007

Dear Governor Hobbs,

On behalf of the Arizona Barbering & Cosmetology Board, I am grateful for the chance to submit our budget plan for State Fiscal Year 2026. This year, our request includes the continuation of the appropriation funded by HB 2168 to ensure the health and safety of our state's citizens and to further the mission and vision of the Board.

Our budget plan embodies the mission of the Arizona Barbering & Cosmetology Board, which is to protect the public's health and safety by licensing qualified schools, establishments, and individuals, and ensure compliance with state statutes and regulations. Our agency remains committed to providing world-class customer care to our licensed professional members and Arizona's citizens.

The Arizona Barbering & Cosmetology Board is one of the largest licensing and regulatory agencies mandated to protect Arizona's citizens. The board issues 16 categories of licenses to establishments, schools, and individuals who qualify by reciprocity, universal recognition, or completing a written and practical examination.

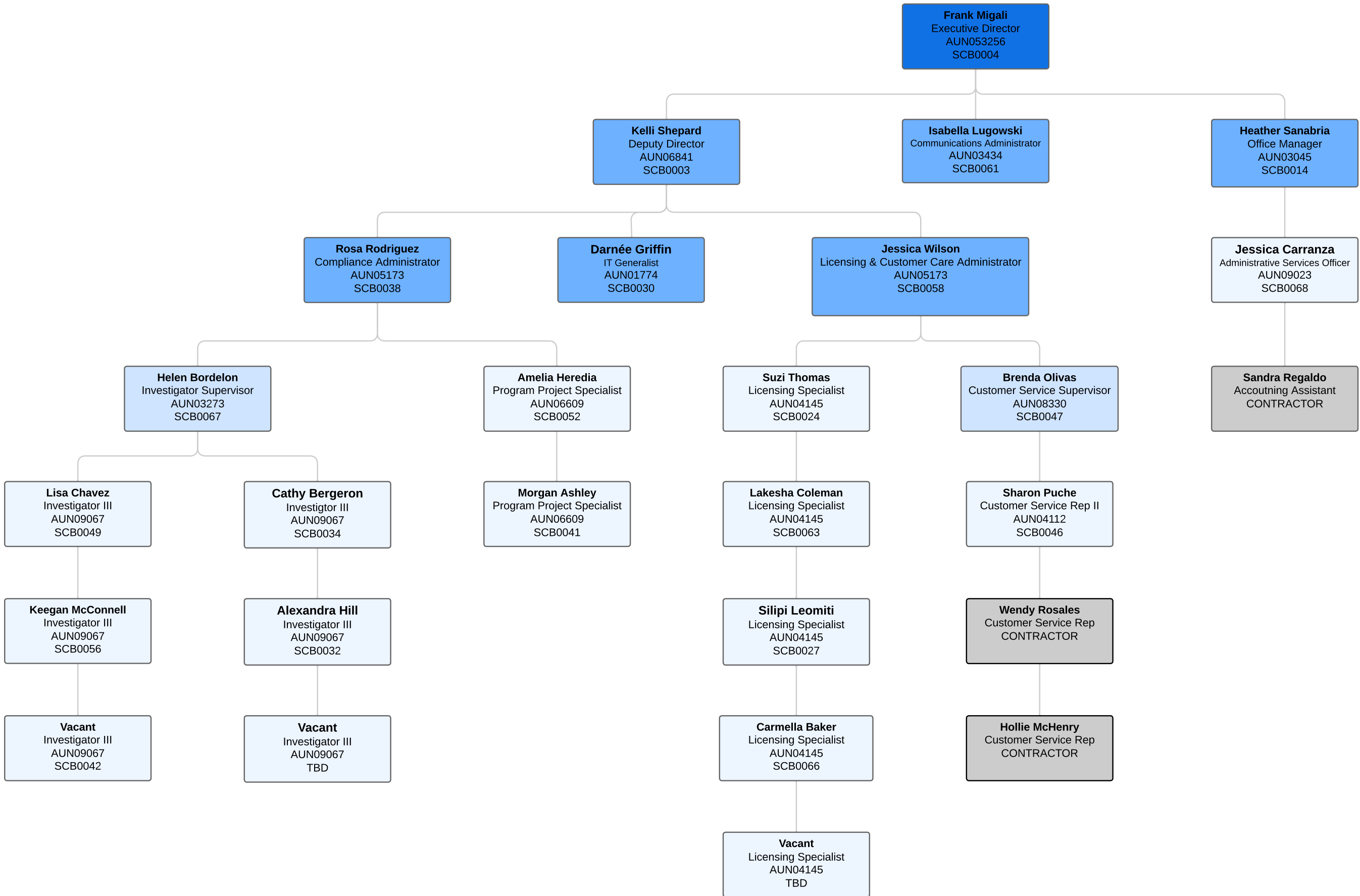
The Arizona Barbering & Cosmetology Board would like to thank you for your continued support of the services the Board provides, and the work we do to protect the citizens of Arizona.

Sincerely,

Frank L. Migali, MBA
Executive Director

ARIZONA

BARBERING & COSMETOLOGY BOARD





State of Arizona Budget Request

State Agency

Barbering and Cosmetology Board

A.R.S. Citation: **A.R.S § 32-505(A-C)**

Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2026.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Frank L. Migali**
Title: **Executive Director**

Frank L. Migali 9/3/2024

(signature)

Phone: 4807844632

Prepared by:
Email Address:
Date Prepared: September 3, 2024

Appropriated Funds

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Total Amount Requested:	3,230.9	-	3,230.9
Barbering and Cosmetology Board Fund	3,230.9	-	3,230.9

Non-Appropriated Funds

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Total Amount Planned:	-	-	-
Barbering and Cosmetology Board Fund	-	-	-
Barbering and Cosmetology Board Total:	3,230.9	-	3,230.9

Revenue Schedule

Agency:	Barbering and Cosmetology Board
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Fund:	AA1000 General Fund
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AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4339	Other Fees & Charges for Services	4.1	4.0	4.0
4372	Publications & Reproductions	1.2	1.0	1.0
4415	Occupational & Professional Licenses	426.1	300.0	400.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	97.8	50.0	50.0
4645	Payment Card Transaction Fees Paid	(8.0)	(5.0)	(5.0)
4699	Miscellaneous Receipts	(0.5)	-	-
General Fund Total:		520.6	350.0	450.0

Forecast Methodology

Fund:	BC2017 Barbering and Cosmetology Board Fund
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AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4339	Other Fees & Charges for Services	36.5	35.0	35.0
4372	Publications & Reproductions	10.7	10.0	10.0
4415	Occupational & Professional Licenses	3,834.9	2,100.0	3,400.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	455.2	250.0	250.0
4645	Payment Card Transaction Fees Paid	(71.3)	(50.0)	(50.0)
4649	Credit Card Fee Revenue	202.0	100.0	100.0
4699	Miscellaneous Receipts	(5.4)	(5.0)	(5.0)
Barbering and Cosmetology Board Fund Total:		4,462.6	2,440.0	3,740.0

Forecast Methodology

The Arizona Barbering & Cosmetology Board issues licenses with a two year renewal cycle. For FY 2025, the agency will see decreased revenue due to a smaller renewal pool during this year. Additionally, the agency reviews the prior three years of revenue data to forecast the following three years.

Sources and Uses

Agency: Barbering and Cosmetology Board

Fund: BC2017 Barbering and Cosmetology Board Fund

Funds are used to administer licensing examinations and licenses, inspect salons and schools, and investigate violations of sanitation requirements and cosmetology procedures. Revenues consist of examination and licensing fees, penalties, educational classes, and service charges for printouts, copying, paying with alternative methods, documents and publications, and other services the Board deems appropriate.

Cash Flow Summary	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	-	1,581.9	791.0
Revenue (from Revenue Schedule)	4,462.6	2,440.0	4,038.3
Total Available	4,462.6	4,021.9	4,829.3
Total Appropriated Disbursements	2,836.3	3,230.9	3,529.2
Total Non-Appropriated Disbursements	44.5	-	-
Balance Forward to Next Year	1,581.9	791.0	1,598.4
Explanation for Negative Ending Balance(s):	Barbering and Cosmetology Board		

Appropriated Expenditure	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	1,174.2	1,540.6	1,540.6
Employee Related Expenditures	493.5	739.5	739.5
Professional & Outside Services	87.6	123.7	123.7
Travel In-State	43.4	38.0	38.0
Travel Out-Of-State	3.1	9.5	9.5
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	838.3	741.6	741.6
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	143.2	9.5	9.5
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	30.2	28.5	28.5
Appropriated Expenditure Sub-Total:	2,813.5	3,230.9	3,230.9
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	22.7	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-

Sources and Uses

Agency:	Barbering and Cosmetology Board
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Fund:	BC2017 Barbering and Cosmetology Board Fund
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IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	2,836.3	3,230.9	3,230.9
Appropriated FTE	18.0	26.0	26.0

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	44.5	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	44.5	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-

Sources and Uses

Agency: Barbering and Cosmetology Board

Fund: BC2017 Barbering and Cosmetology Board Fund

Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	44.5	-	-
Non-Appropriated FTE	-	-	-

Funding Issue List

Agency: Barbering and Cosmetology Board

FY 2026

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
	Continuation of HB 2168 (2024) Appropriation	-	-	-	-	-
	Total:	-	-	-	-	-

Funding Issue Detail

Agency: Barbering and Cosmetology Board

Issue: Continuation of HB 2168 (2024) Appropriation

Calculated ERE:
Uniform Allowance:

Program:
Fund:

Expenditure Categories

FY 2026

Program/Fund Total: _____ -

Funding Issue Narrative

Agency: Barbering and Cosmetology Board

Issue: Continuation of HB 2168 (2024) Appropriation

Description of Issue: As part of HB2168, the Arizona Barbering & Cosmetology Board (BCB) received \$298,250 to support four FTE positions to “enforce title 32, chapter 5” of the Arizona Revised statutes. As a result of this generous appropriation from the legislature and signed into law by Governor Hobbs, the Board has been able to hire one Investigator Supervisor, one Investigator, one Licensing Specialist, and one Customer Service Representative. These positions are critical to advancing the mission and vision of the Board. Unfortunately, in the legislation, the funding is only allotted for the fiscal year 2024-2025, placing the Board in the precarious position of facing layoffs after only one year of funding for these critical FTE positions.

The primary purpose of this request was to reduce investigation caseloads, reduce the timeline to issue licenses and improve customer service by reducing the overall wait time within our call center function.

The Board’s overall annual numbers look to be in alignment with the strategic direction of the agency. However, the data demonstrated below for the final quarter of fiscal year 2023-2024 show the numbers trending in the wrong direction. The Board firmly believes that the positions included in this budget request will right-size the organization and allow us to continue meeting the agency mission and driving toward the agency vision.

The data and projections below will demonstrate the existing need that is being filled by the one-time funding included in HB 2168.

Proposal: For the full fiscal year 2023-2024, BCB issued 7,066 new licenses, with an average issuance of eight business days. By contrast, in the final quarter of 2023-2024, BCB issued 2,967 licenses, with an average issuances of 10 business days. The target for issuance is seven business day. At the same number of licenses being issued in the final quarter of 2023-2024, BCB projects it will issue more than 11,000 new licenses in 2024-2025, representing a 55% increase in license issuance. To support this significant increase and ensure quality and timely licensing the Licensing Specialist funded by HB 2168 must be maintained by adding it to our annual appropriation.

For the full fiscal year 2023-2024, BCB received 806 consumer complaints, of which 33% were within our jurisdiction to conduct an investigation. By contrast, in the final quarter of 2023-2024, BCB received 158 consumer complaints, with an increase in jurisdiction rate of 40%. For the full fiscal year 2023-2024, BCB conducted 3,940 routine inspections, with an unsatisfactory rating of 13%. By contrast, in the final quarter of 2023-2024, BCB conducted 862 routine inspections, with an unsatisfactory rate of 14%. To protect the public’s health and safety, BCB should conduct a routine inspection of every establishment once every two years. BCB currently licenses 11,329 active establishments. In 2023-2024, each investigator averaged 788 inspections. With only five investigators the agency can only inspect 70% of the licensed establishments, every two years. To ensure the public’s health and safety is protected the investigator and supervisor funded by the appropriation in HB 2168 must be maintained by adding it to our annual appropriation.

For the full fiscal year 2023-2024, BCB handled 33,024 incoming phone calls, with an average wait time of eight minutes and forty-eight seconds. By contrast, in the final quarter of 2023-2024, BCB handled 8,261 phone calls, with an average wait time of ten minutes and fifty-two seconds. Similarly, for the full fiscal year 2023-2024, BCB responded to 8,586 general inbox inquiries with an average response time of 28 hours. By contrast, in the final quarter of 2023-2024, BCB responded to 2,902 general inbox inquiries with an average response time of 32 hours. Although the number of calls received and answered by the Agency is level, the complexity of the needs of our Licensee customers has increased dramatically. With the transition to a new e-licensing system, our Licensee customers have faced difficulty with this change requiring more specific/enhanced services from our Customer Care team. As a result, our average call handle time has increased, with a direct correlation to a higher wait time. Additionally, the number of Licensee customers coming through our general email inbox has increased dramatically forcing that work to be performed by another staff member. As a result, it is imperative that the funding for the Customer Service Representative provided by HB 2168 be maintained by adding it to our annual appropriation.

Alternatives Considered: As this is new funding and positions, no other alternatives can be considered at this time.

Impact of Not Funding This Year: Layoffs of four full time equivalents, risking public health and safety by not adequately staffing the statutory compliance function, decreased customer service resulting in longer wait times and licensees not receiving quality timely response from BCB.

Statutory Reference: ARS 44-6852 Section 36

Funding Issue Narrative

Agency: Barbering and Cosmetology Board

Issue: Continuation of HB 2168 (2024) Appropriation

Equipment to be Purchased (if applicable): Not applicable.

Classification of New Positions: Position already exist:
Investigator Supervisor
Investigator 3
Licensing Specialist
Customer Service Representative 2

Annualization(s): Not Applicable.

Alignment with Agency's Strategic Plan or Statutory Responsibilities: This request fully aligns with the Arizona Barbering & Cosmetology Mission and Vision.

Impact on Historically Underserved, Marginalized, or Adversely Affected Groups: Not applicable.

How has feedback been incorporated from groups directly impacted by proposal?: Not applicable.

Description of how this furthers the Governor's priorities: Not Applicable.

Summary of Expenditure and Budget Request for All Funds

Agency: Barbering and Cosmetology Board

Appropriated Funds	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
BCA-1-0 Board of Barber Examiners	2,813.5	3,230.9	-	3,230.9
Appropriated Funds Total:	2,813.5	3,230.9	-	3,230.9
Expenditure Categories				
FTE	18.0	26.0	-	26.0
Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	87.6	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,813.5	3,230.9	-	3,230.9

Summary of Expenditure and Budget Request for All Funds

Agency: Barbering and Cosmetology Board

Non-Appropriated	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
BCA-1-0 Board of Barber Examiners	44.5	-	-	-
Non-Appropriated Total:	44.5	-	-	-
Expenditure Categories				
FTE	-	-	-	-
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	44.5	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	44.5	-	-	-
Barbering and Cosmetology Board Total for All Funds:	2,858.0	3,230.9	-	3,230.9

Appropriated and Non-Appropriated	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2025 Funding Issue	FY 2026 Total Request
BCA-1-0 Board of Barber Examiners	2,858.0	3,230.9	-	3,230.9
Barbering and Cosmetology Board Total for All Funds:	2,858.0	3,230.9	-	3,230.9

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Barbering and Cosmetology Board
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Fund:	BC2017 Barbering and Cosmetology Board Fund (Appropriated)
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
BCA-1-0 Board of Barber Examiners	2,813.5	3,230.9	-	3,230.9
Barbering and Cosmetology Board Fund (Appropriated) Summary Total:	2,813.5	3,230.9	-	3,230.9
Expenditure Categories				
FTE	18.0	26.0	-	26.0
Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	87.6	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,813.5	3,230.9	-	3,230.9

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Barbering and Cosmetology Board
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Fund:	BC2017 Barbering and Cosmetology Board Fund (Non-Appropriated)
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
BCA-1-0 Board of Barber Examiners	44.5	-	-	-
Barbering and Cosmetology Board Fund (Non-Appropriated) Summary Total:	44.5	-	-	-
Expenditure Categories				
FTE	-	-	-	-
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	44.5	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	44.5	-	-	-

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: BCA-1-0 Board of Barber Examiners

Expenditure Categories

FTE	18.0	26.0	-	26.0
Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	132.1	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,858.0	3,230.9	-	3,230.9

Fund Source

Appropriated Funds

Barbering and Cosmetology Board Fund (Appropriated)	2,813.5	3,230.9	-	3,230.9
Appropriated Funds Total:	2,813.5	3,230.9	-	3,230.9

Non-Appropriated Funds

Barbering and Cosmetology Board Fund (Non-Appropriated)	44.5	-	-	-
Non-Appropriated Funds Total:	44.5	-	-	-
Board of Barber Examiners Total:	2,858.0	3,230.9	-	3,230.9

Sub Program: BCA-1-1 Licensing and Regulation

Expenditure Categories

FTE	18.0	26.0	-	26.0
Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	132.1	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Sub Program: BCA-1-1 Licensing and Regulation				
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,858.0	3,230.9	-	3,230.9

Fund Source

Appropriated Funds

Barbering and Cosmetology Board Fund (Appropriated)	2,813.5	3,230.9	-	3,230.9
Appropriated Funds Total:	2,813.5	3,230.9	-	3,230.9

Non-Appropriated Funds

Barbering and Cosmetology Board Fund (Non-Appropriated)	44.5	-	-	-
Non-Appropriated Funds Total:	44.5	-	-	-
Board of Barber Examiners Total:	2,858.0	3,230.9	-	3,230.9

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: BCA-1-0 Board of Barber Examiners

Fund: BC2017 Barbering and Cosmetology Board Fund

Appropriated

Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	87.6	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,813.5	3,230.9	-	3,230.9

Non-Appropriated

Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	44.5	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	44.5	-	-	-

Barbering and Cosmetology Board Fund Total:	2,858.0	3,230.9	-	3,230.9
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Program Total for Select Funds:	2,858.0	3,230.9	-	3,230.9
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Sub Program: BCA-1-1 Licensing and Regulation

Fund: BC2017 Barbering and Cosmetology Board Fund

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Sub Program: BCA-1-1 Licensing and Regulation				
Fund: BC2017 Barbering and Cosmetology Board Fund				
Appropriated				
Personal Services	1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
Professional & Outside Services	87.6	123.7	-	123.7
Travel In-State	43.4	38.0	-	38.0
Travel Out-Of-State	3.1	9.5	-	9.5
Other Operating Expenditures	838.3	741.6	-	741.6
Non-Capital Equipment	143.2	9.5	-	9.5
Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:	2,813.5	3,230.9	-	3,230.9
Non-Appropriated				
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	44.5	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	44.5	-	-	-
Barbering and Cosmetology Board Fund Total:	2,858.0	3,230.9	-	3,230.9
Sub Program Total for Select Funds:	2,858.0	3,230.9	-	3,230.9

**Program Budget Unit Summary of Expenditure and Budget Request
for Selected Funds**

Agency:	Barbering and Cosmetology Board
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FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program Summary of Expenditure and Budget Request

Agency: Barbering and Cosmetology Board

Program: Board of Barber Examiners

Program Summary		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
BCA-1-1	Licensing and Regulation	2,858.0	3,230.9	-	3,230.9
Board of Barber Examiners Summary Total:		2,858.0	3,230.9	-	3,230.9

Expenditure Categories		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
FTE	FTE	18.0	26.0	-	26.0
6000	Personal Services	1,174.2	1,540.6	-	1,540.6
6100	Employee Related Expenditures	493.5	739.5	-	739.5
Subtotal Personal Services and ERE		1,667.7	2,280.1	-	2,280.1
6200	Professional & Outside Services	132.1	123.7	-	123.7
6500	Travel In-State	43.4	38.0	-	38.0
6600	Travel Out-Of-State	3.1	9.5	-	9.5
7000	Other Operating Expenditures	838.3	741.6	-	741.6
8500	Non-Capital Equipment	143.2	9.5	-	9.5
9100	Transfers-Out	30.2	28.5	-	28.5
Expenditure Categories Total:		2,858.0	3,230.9	-	3,230.9

Fund Source		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Appropriated Funds					
BC2017	Barbering and Cosmetology Board Fund (Appropriated)	2,813.5	3,230.9	-	3,230.9
Appropriated Funds Total:		2,813.5	3,230.9	-	3,230.9
Non-Appropriated Funds					
BC2017	Barbering and Cosmetology Board Fund (Non-Appropriated)	44.5	-	-	-
Non-Appropriated Funds Total:		44.5	-	-	-
Board of Barber Examiners Summary Total:		2,858.0	3,230.9	-	3,230.9

Program Summary of Expenditure and Budget Request for Selected Funds

Agency: Barbering and Cosmetology Board

Program: Board of Barber Examiners

Fund: BC2017 Barbering and Cosmetology Board Fund (Appropriated)

Program Expenditures		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
BCA-1-1	Licensing and Regulation	2,813.5	3,230.9	-	3,230.9
	Barbering and Cosmetology Board Fund (Appropriated) Summary Total:	2,813.5	3,230.9	-	3,230.9
Appropriated Funding					
6000	Personal Services	1,174.2	1,540.6	-	1,540.6
6100	Employee Related Expenditures	493.5	739.5	-	739.5
	Subtotal Personal Services and ERE	1,667.7	2,280.1	-	2,280.1
6200	Professional & Outside Services	87.6	123.7	-	123.7
6500	Travel In-State	43.4	38.0	-	38.0
6600	Travel Out-Of-State	3.1	9.5	-	9.5
7000	Other Operating Expenditures	838.3	741.6	-	741.6
8500	Non-Capital Equipment	143.2	9.5	-	9.5
9100	Transfers-Out	30.2	28.5	-	28.5
	Expenditure Categories Total:	2,813.5	3,230.9	-	3,230.9
	Fund BC2017 - A Total:	2,813.5	3,230.9	-	3,230.9

Program Summary of Expenditure and Budget Request for Selected Funds

Agency:	Barbering and Cosmetology Board
Program:	Board of Barber Examiners
Fund:	BC2017 Barbering and Cosmetology Board Fund (Non-Appropriated)

Program Expenditures	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
BCA-1-1 Licensing and Regulation	44.5	-	-	-
Barbering and Cosmetology Board Fund (Non-Appropriated) Summary Total:	44.5	-	-	-
Non-Appropriated Funding				
6000 Personal Services	-	-	-	-
6100 Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
6200 Professional & Outside Services	44.5	-	-	-
6500 Travel In-State	-	-	-	-
6600 Travel Out-Of-State	-	-	-	-
7000 Other Operating Expenditures	-	-	-	-
8500 Non-Capital Equipment	-	-	-	-
9100 Transfers-Out	-	-	-	-
Expenditure Categories Total:	44.5	-	-	-
Fund BC2017 - N Total:	44.5	-	-	-
Board of Barber Examiners Total:	2,858.0	3,230.9	-	3,230.9

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners					
FTE					
FTE		18.0	26.0	-	26.0
Expenditure Category Total:		-	-	-	-
Fund Source					
Appropriated Funds					
BC2017	Barbering and Cosmetology Board Fund (Appropriated)	18.0	26.0	-	26.0
Appropriated Funds Total:		18.0	26.0	-	26.0
Fund Source Total:		18.0	26.0	-	26.0
Personal Services					
Personal Services		1,174.2	1,540.6	-	1,540.6
Expenditure Category Total:		1,174.2	1,540.6	-	1,540.6
Fund Source					
Appropriated Funds					
BC2017	Barbering and Cosmetology Board Fund (Appropriated)	1,174.2	1,540.6	-	1,540.6
Appropriated Funds Total:		1,174.2	1,540.6	-	1,540.6
Fund Source Total:		1,174.2	1,540.6	-	1,540.6
Employee Related Expenditures					
Employee Related Expenses		493.5	739.5	-	739.5
Expenditure Category Total:		493.5	739.5	-	739.5
Fund Source					
Appropriated Funds					
BC2017	Barbering and Cosmetology Board Fund (Appropriated)	493.5	739.5	-	739.5
Appropriated Funds Total:		493.5	739.5	-	739.5
Fund Source Total:		493.5	739.5	-	739.5
Professional & Outside Services					
Professional and Outside Services		-	123.7	-	123.7
Attorney General Legal Services		44.5	-	-	-

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Temporary Agency Services	84.6	-	-	-
Other Professional & Outside Services	3.0	-	-	-
Expenditure Category Total:	132.1	123.7	-	123.7

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	87.6	123.7	-	123.7
Appropriated Funds Total:		87.6	123.7	-	123.7

Non-Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Non-Appropriated)	44.5	-	-	-
Non-Appropriated Funds Total:		44.5	-	-	-
Fund Source Total:		132.1	123.7	-	123.7

Travel In-State

Travel In-State	-	38.0	-	38.0
Mileage - Private Vehicle	0.1	-	-	-
Car Rental In-State	25.1	-	-	-
Lodging	7.1	-	-	-
Meals with Overnight Stay	3.2	-	-	-
Other Miscellaneous In- State Travel	8.0	-	-	-
Expenditure Category Total:	43.4	38.0	-	38.0

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	43.4	38.0	-	38.0
Appropriated Funds Total:		43.4	38.0	-	38.0
Fund Source Total:		43.4	38.0	-	38.0

Travel Out-Of-State

Travel Out of State	-	9.5	-	9.5
Airfare and Other Common Carrier Charges	1.5	-	-	-
Lodging Out-of-State	1.2	-	-	-
Meals with Overnight Stay	0.3	-	-	-

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Other Miscellaneous Out-of- State Travel	0.1	-	-	-
Expenditure Category Total:	3.1	9.5	-	9.5

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	3.1	9.5	-	9.5
Appropriated Funds Total:		3.1	9.5	-	9.5
Fund Source Total:		3.1	9.5	-	9.5

Other Operating Expenditures

Other Operating Expenses	-	741.6	-	741.6
Risk Management Charges to State Agencies	7.7	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	41.9	-	-	-
External Programming and System Development Costs	10.6	-	-	-
Other External Computer Processing, Hosting, Maintenance and Support Costs	547.0	-	-	-
Charges Imposed Related to AFIS.	7.4	-	-	-
External Telecommunications Charges	38.9	-	-	-
Building Rent Charges to State Agencies	117.1	-	-	-
Miscellaneous Rent	4.4	-	-	-
Late Charges on Overdue Payments	0.0	-	-	-
Internal Accounting, Budgeting & Financial Services	23.2	-	-	-
Repair & Maintenance - Other Equipment	8.7	-	-	-
Software Support, Maintenance Short-term Licensing	2.9	-	-	-
Office Supplies	3.7	-	-	-
Conference Registration / Attendance Fees	3.4	-	-	-
Internal Printing	2.1	-	-	-
Postage & Delivery	3.2	-	-	-
Document Shredding and Destruction Services	0.7	-	-	-
Translation and sign language services	0.4	-	-	-
Awards	0.4	-	-	-

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Entertainment & Promotional Items	1.4	-	-	-
Dues	10.2	-	-	-
Books, Subscriptions & Publications	0.1	-	-	-
Security Services	3.0	-	-	-
Expenditure Category Total:	838.3	741.6	-	741.6

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	838.3	741.6	-	741.6
Appropriated Funds Total:		838.3	741.6	-	741.6
Fund Source Total:		838.3	741.6	-	741.6

Non-Capital Equipment

Non-Capital Resources	-	9.5	-	9.5
Furniture - Non-Capital Purchase	128.8	-	-	-
Computer Equipment – Non- Capitalized Purchases	14.3	-	-	-
Telecommunications Equipment - Non-Capital Purchase	0.1	-	-	-
Expenditure Category Total:	143.2	9.5	-	9.5

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	143.2	9.5	-	9.5
Appropriated Funds Total:		143.2	9.5	-	9.5
Fund Source Total:		143.2	9.5	-	9.5

Transfers-Out

Transfers	30.2	28.5	-	28.5
Expenditure Category Total:	30.2	28.5	-	28.5

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	30.2	28.5	-	28.5
Appropriated Funds Total:		30.2	28.5	-	28.5

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Fund Source Total:	30.2	28.5	-	28.5

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	26.0	1,540.6	BC2017-A

Sub Program: BCA-1-1 Licensing and Regulation

FTE				
FTE	18.0	26.0	-	26.0
Expenditure Category Total:	-	-	-	-

Fund Source

Appropriated Funds				
BC2017 Barbering and Cosmetology Board Fund (Appropriated)	18.0	26.0	-	26.0
Appropriated Funds Total:	18.0	26.0	-	26.0
Fund Source Total:	18.0	26.0	-	26.0

Personal Services

Personal Services	1,174.2	1,540.6	-	1,540.6
Expenditure Category Total:	1,174.2	1,540.6	-	1,540.6

Fund Source

Appropriated Funds				
BC2017 Barbering and Cosmetology Board Fund (Appropriated)	1,174.2	1,540.6	-	1,540.6
Appropriated Funds Total:	1,174.2	1,540.6	-	1,540.6
Fund Source Total:	1,174.2	1,540.6	-	1,540.6

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: BCA-1-0 Board of Barber Examiners

Sub Program: BCA-1-1 Licensing and Regulation

Employee Related Expenditures

Employee Related Expenses	493.5	739.5	-	739.5
Expenditure Category Total:	493.5	739.5	-	739.5

Fund Source

Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Appropriated)	493.5	739.5	-	739.5
Appropriated Funds Total:	493.5	739.5	-	739.5
Fund Source Total:	493.5	739.5	-	739.5

Professional & Outside Services

Professional and Outside Services	-	123.7	-	123.7
Attorney General Legal Services	44.5	-	-	-
Temporary Agency Services	84.6	-	-	-
Other Professional & Outside Services	3.0	-	-	-
Expenditure Category Total:	132.1	123.7	-	123.7

Fund Source

Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Appropriated)	87.6	123.7	-	123.7
Appropriated Funds Total:	87.6	123.7	-	123.7

Non-Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Non-Appropriated)	44.5	-	-	-
Non-Appropriated Funds Total:	44.5	-	-	-
Fund Source Total:	132.1	123.7	-	123.7

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: BCA-1-0 Board of Barber Examiners

Sub Program: BCA-1-1 Licensing and Regulation

Travel In-State

Travel In-State	-	38.0	-	38.0
Mileage - Private Vehicle	0.1	-	-	-
Car Rental In-State	25.1	-	-	-
Lodging	7.1	-	-	-
Meals with Overnight Stay	3.2	-	-	-
Other Miscellaneous In- State Travel	8.0	-	-	-
Expenditure Category Total:	43.4	38.0	-	38.0

Fund Source

Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Appropriated)	43.4	38.0	-	38.0
Appropriated Funds Total:	43.4	38.0	-	38.0
Fund Source Total:	43.4	38.0	-	38.0

Travel Out-Of-State

Travel Out of State	-	9.5	-	9.5
Airfare and Other Common Carrier Charges	1.5	-	-	-
Lodging Out-of-State	1.2	-	-	-
Meals with Overnight Stay	0.3	-	-	-
Other Miscellaneous Out-of- State Travel	0.1	-	-	-
Expenditure Category Total:	3.1	9.5	-	9.5

Fund Source

Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Appropriated)	3.1	9.5	-	9.5
Appropriated Funds Total:	3.1	9.5	-	9.5
Fund Source Total:	3.1	9.5	-	9.5

Other Operating Expenditures

Other Operating Expenses	-	741.6	-	741.6
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Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Sub Program: BCA-1-1 Licensing and Regulation				

Risk Management Charges to State Agencies	7.7	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	41.9	-	-	-
External Programming and System Development Costs	10.6	-	-	-
Other External Computer Processing, Hosting, Maintenance and Support Costs	547.0	-	-	-
Charges Imposed Related to AFIS.	7.4	-	-	-
External Telecommunications Charges	38.9	-	-	-
Building Rent Charges to State Agencies	117.1	-	-	-
Miscellaneous Rent	4.4	-	-	-
Late Charges on Overdue Payments	0.0	-	-	-
Internal Accounting, Budgeting & Financial Services	23.2	-	-	-
Repair & Maintenance - Other Equipment	8.7	-	-	-
Software Support, Maintenance Short-term Licensing	2.9	-	-	-
Office Supplies	3.7	-	-	-
Conference Registration / Attendance Fees	3.4	-	-	-
Internal Printing	2.1	-	-	-
Postage & Delivery	3.2	-	-	-
Document Shredding and Destruction Services	0.7	-	-	-
Translation and sign language services	0.4	-	-	-
Awards	0.4	-	-	-
Entertainment & Promotional Items	1.4	-	-	-
Dues	10.2	-	-	-
Books, Subscriptions & Publications	0.1	-	-	-
Security Services	3.0	-	-	-
Expenditure Category Total:	838.3	741.6	-	741.6

Fund Source

Appropriated Funds

BC2017 Barbering and Cosmetology Board Fund (Appropriated)	838.3	741.6	-	741.6
Appropriated Funds Total:	838.3	741.6	-	741.6

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: BCA-1-0 Board of Barber Examiners				
Sub Program: BCA-1-1 Licensing and Regulation				

Fund Source Total:	838.3	741.6	-	741.6
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Non-Capital Equipment

Non-Capital Resources	-	9.5	-	9.5
Furniture - Non-Capital Purchase	128.8	-	-	-
Computer Equipment – Non- Capitalized Purchases	14.3	-	-	-
Telecommunications Equipment - Non-Capital Purchase	0.1	-	-	-
Expenditure Category Total:	143.2	9.5	-	9.5

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	143.2	9.5	-	9.5
	Appropriated Funds Total:	143.2	9.5	-	9.5
	Fund Source Total:	143.2	9.5	-	9.5

Transfers-Out

Transfers	30.2	28.5	-	28.5
Expenditure Category Total:	30.2	28.5	-	28.5

Fund Source

Appropriated Funds

BC2017	Barbering and Cosmetology Board Fund (Appropriated)	30.2	28.5	-	28.5
	Appropriated Funds Total:	30.2	28.5	-	28.5
	Fund Source Total:	30.2	28.5	-	28.5

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	26.0	26.0	BC2017-A

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

**FY 2024
Actuals**

**FY 2025
Expenditure
Plan**

**FY 2026
Funding
Issue**

**FY 2026
Total
Request**

Program Expenditure Schedule

Agency: Barbering and Cosmetology Board

Administrative Costs Summary

	FY 2026
Personal Services	1,540.6
ERE	739.5
Administrative Costs Total:	2,280.1

Administrative Costs / Total Expenditure Ratio

	Request	Admin %
FY 2026	3,230.9	70.6%

Agency Summary

Barbering and Cosmetology Board

Frank L. Migali, Executive Director

Phone: 4807844632

A.R.S § 32-505(A-C)

Mission:

To ensure the public's health, welfare, and safety through education and enforcement of barbering and cosmetology laws and rules by the efficient regulation of establishments, schools, and individuals who practice barbering and cosmetology.

Description:

The Arizona Barbering and Cosmetology Board issues licenses to establishments, schools, and individuals who qualify by Universal Recognition Licensing, reciprocity, or through the administration of a written and practical examination. The Board performs health and safety inspections of barbering and cosmetology establishments, investigates consumer complaints, conducts hearings, and imposes enforcement action when appropriate. The Board also establishes health and safety standards, establishes educational and curriculum standards and oversight, and provides monthly classes on infection control and statutory and regulatory compliance for the licensees.

Agency Summary: (\$ Thousands)

Program	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
▶ Board of Barber Examiners	2,858.0	3,230.9	3,230.9
Agency Total:	2,858.0	3,230.9	3,230.9

Funding:

	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Other Appropriated Funds	2,813.5	3,230.9	3,230.9
Other Non-Appropriated Funds	44.5	-	-
Total Funding	2,858.0	3,230.9	3,230.9

FTE Positions	18.0	26.0	26.0
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5 Year Plan

Description:

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	26.0	26.0	26.0
General Fund	-	-	-
Other Appropriated Funds	3,230.9	3,230.9	3,230.9
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

Program Summary

Board of Barber Examiners (BCA-1-0)

Frank L. Migali, Executive Director

Phone: 4807844632

A.R.S. §§ 32-301 et seq.

Mission:

To ensure the public's health, welfare, and safety through education and enforcement of barbering and cosmetology laws and rules by the efficient regulation of establishments, schools, and individuals who practice barbering and cosmetology.

Description:

The Arizona Barbering and Cosmetology Board issues licenses to establishments, schools, and individuals who qualify by Universal Recognition Licensing, reciprocity, or through the administration of a written and practical examination. The Board performs health and safety inspections of barbering and cosmetology establishments, investigates consumer complaints, conducts hearings, and imposes enforcement action when appropriate. The Board also establishes health and safety standards, establishes educational and curriculum standards and oversight, and provides monthly classes on infection control and statutory and regulatory compliance for the licensees.

Funding:

	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Other Appropriated Funds	2,813.5	3,230.9	3,230.9
Other Non-Appropriated Funds	44.5	-	-
Total Funding	2,858.0	3,230.9	3,230.9
FTE Positions	18.0	26.0	26.0

◆ **Goal 1** To ensure that all licenses issued by the Board meet minimum requirements.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Number of inspections conducted	0	900	5,022	5,000	5,000
Number of complaints received	0	40	820	800	800
Avg. calendar days from receipt of complaint to start of investigation	0	14	13	14	14
Percent of total inspections passed	0	80	87	85	85
Average calendar days to resolve a complaint	0	120	120	90	90

◆ **Goal 2** To ensure the proper use of sanitary procedures to prevent the transmission of disease, parasites, or injury to the public.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Average number of calendar days from receipt of application to acceptance or denial	0	15	8	14	14
Number of all licenses	0	11,500	104,446	105,000	105,000

◆ **Goal 3** To serve licensees in an efficient manner.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Licensees accepted through reciprocity from another state or country.	0	1,500	1,322	1,500	1,500
Licensees accepted through universal recognition	0	200	41	40	40

Agency 5 Year Plan

BCA Barbering and Cosmetology Board

Description:

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	26.0	26.0	26.0
General Fund	-	-	-
Other Appropriated Funds	3,230.9	3,230.9	3,230.9
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

AGENCY SUMMARY

Program: BCA Barbering and Cosmetology Board

Director: Frank L. Migali, Executive Director

Phone: 4807844632

Statute: A.R.S § 32-505(A-C)

Plan Contact: ,

Mission:

To ensure the public's health, welfare, and safety through education and enforcement of barbering and cosmetology laws and rules by the efficient regulation of establishments, schools, and individuals who practice barbering and cosmetology.

Description:

The Arizona Barbering and Cosmetology Board issues licenses to establishments, schools, and individuals who qualify by Universal Recognition Licensing, reciprocity, or through the administration of a written and practical examination. The Board performs health and safety inspections of barbering and cosmetology establishments, investigates consumer complaints, conducts hearings, and imposes enforcement action when appropriate. The Board also establishes health and safety standards, establishes educational and curriculum standards and oversight, and provides monthly classes on infection control and statutory and regulatory compliance for the licensees.

AGENCY SUMMARY

Program: BCA Barbering and Cosmetology Board
Director: Frank L. Migali, Executive Director
Phone: 4807844632
Statute: A.R.S § 32-505(A-C)
Plan Contact: ,

PROGRAM SUMMARY

Program: Board of Barber Examiners (BCA-1-0)
Contact: Frank L. Migali, Executive Director
Phone: Phone: 4807844632
Statute: A.R.S. §§ 32-301 et seq.

Mission:

To ensure the public's health, welfare, and safety through education and enforcement of barbering and cosmetology laws and rules by the efficient regulation of establishments, schools, and individuals who practice barbering and cosmetology.

Description:

The Arizona Barbering and Cosmetology Board issues licenses to establishments, schools, and individuals who qualify by Universal Recognition Licensing, reciprocity, or through the administration of a written and practical examination. The Board performs health and safety inspections of barbering and cosmetology establishments, investigates consumer complaints, conducts hearings, and imposes enforcement action when appropriate. The Board also establishes health and safety standards, establishes educational and curriculum standards and oversight, and provides monthly classes on infection control and statutory and regulatory compliance for the licensees.

◆ **Goal 1 To ensure that all licenses issued by the Board meet minimum requirements.**

Performance Measures:

ML	Budget	Type	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
		EF Percent of formal hearings and appeals conducted within one year	0	0	0	0	0
		EF Percent of informal interviews conducted or settled within 4 months after investigations	0	0	0	0	0
		IP Total complaints and application denials	0	800	0	0	0
		OC Percent of inspections receiving an unsatisfactory grade	0	0	0	0	0
		OC Total number of licenses revoked or suspended budget related	0	0	0	0	0
		OP Total inspections conducted	0	4,500	0	0	0
X		OP Number of inspections conducted	0	900	5,022	5,000	5,000
X		IP Number of complaints received	0	40	820	800	800
X		EF Avg. calendar days from receipt of complaint to start of investigation	0	14	13	14	14
X		OC Percent of total inspections passed	0	80	87	85	85

AGENCY SUMMARY

Program: BCA Barbering and Cosmetology Board
Director: Frank L. Migali, Executive Director
Phone: 4807844632
Statute: A.R.S § 32-505(A-C)
Plan Contact: ,

◆ **Goal 1 To ensure that all licenses issued by the Board meet minimum requirements.**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
X		EF	Average calendar days to resolve a complaint	0	120	120	90	90

◆ **Goal 2 To ensure the proper use of sanitary procedures to prevent the transmission of disease, parasites, or injury to the public.**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
		EF	Administrative cost as a percent of total cost	0	5	0	0	0
		EF	Educational class opportunities offered to the public in class or over the internet	0	0	0	0	0
		EF	Updates or circulars available to the public and licensees	0	0	0	0	0
		IP	Number of individual applications received for attendance at Board offered educational classes	0	0	0	0	0
		QL	Percent of citizen satisfaction surveys reporting Board service as satisfied or higher	0	0	0	0	0
X		OP	Average number of calendar days from receipt of application to acceptance or denial	0	15	8	14	14
X		OC	Number of all licenses	0	11,500	104,446	105,000	105,000

◆ **Goal 3 To serve licensees in an efficient manner.**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
		OC	Constituents aided in transferring to another governmental jurisdiction or educational institution.	0	0	0	0	0
		QL	Percentage of applicants or license holders reporting very good or excellent.	0	0	0	0	0
X		OC	Licensees accepted through reciprocity from another state or country.	0	1,500	1,322	1,500	1,500

AGENCY SUMMARY

Program: BCA Barbering and Cosmetology Board
Director: Frank L. Migali, Executive Director
Phone: 4807844632
Statute: A.R.S § 32-505(A-C)
Plan Contact: ,

◆ **Goal 3 To serve licensees in an efficient manner.**

Performance Measures:

ML	Budget	Type	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
X		OC Licensees accepted through universal recognition	0	200	41	40	40

Not in Master List

Goals without any Performance Measures Marked for inclusion in the Master List

The display of the footnote: * = Agency, Program, or Sub Program has no goals with publishable performance measures.

Agency: BCA Barbering and Cosmetology Board

Program: * BCA-1-0 Board of Barber Examiners

Goal Name: To ensure that all licenses issued by the Board meet minimum requirements.

Performance Measure Name:

Percent of formal hearings and appeals conducted within one year

Percent of informal interviews conducted or settled within 4 months after investigations

Percent of inspections receiving an unsatisfactory grade

Total complaints and application denials

Total inspections conducted

Total number of licenses revoked or suspended budget related

Goal Name: To ensure the proper use of sanitary procedures to prevent the transmission of disease, parasites, or injury to the public.

Performance Measure Name:

Administrative cost as a percent of total cost

Educational class opportunities offered to the public in class or over the internet

Number of individual applications received for attendance at Board offered educational classes

Percent of citizen satisfaction surveys reporting Board service as satisfied or higher

Updates or circulars available to the public and licensees

Goal Name: To serve licensees in an efficient manner.

Performance Measure Name:

Constituents aided in transferring to another governmental jurisdiction or educational institution.

Percentage of applicants or license holders reporting very good or excellent.